



COIN AND PAPER MONEY APPRAISAL SAFE PACKAGING AND SHIPPING INSTRUCTIONS

Handle Your Items Properly: Don't handle paper money with your bare hands - the oils and anything else on your hands will transfer to the notes and damage their value. Handle with a clean cloth (a handkerchief for example) Do not handle coins with your bare hands either - same thing can happen. Do not under any circumstances attempt to clean, dip, polish or oil coins to improve their appearance before sending them to me - you will harm or destroy the collectible value. Also don't attempt to clean, straighten, unfold, press or iron any currency you are sending me - this too can harm the collectible value.

Fill out this appraisal submission form: if you need more lines print more copies of the first page. Complete all pages in full, sign all pages and make a copy of each page for your records. Enclose the **signed original** in the package with your items. Note that we use a Post Office box address for security reasons - in the coins and currency business it is considered safer for you and the dealer and is favored by our insurance companies. If you have any concerns about who you are sending your items to please visit our website, ThePerfectCoin.com where you can learn more about me and find links to our eBay Store, The Perfect Coin, where you will discover we maintain a perfect feedback and performance ratings score - no coin or currency dealer on eBay has a higher customer satisfaction score than we do.

Package your coins and currency protectively: If you don't have any coins "flips", put each in a seal-top plastic bag and then fold it around the coin to create layers that protect it from other coins in your shipment. Never put more than one coin in a "flip" or plastic bag unless they are already well worn. If you don't have currency sleeves then put your notes between clean sheets of printer or copier paper. First fold each sheet of paper in half long-ways then put the note inside the folded sheet - again one for each note. Do not fold or bend the notes when packaging them. If you need "flips" or currency "sleeves" let me know and I'll send you some to ensure safe packaging. The outer package **should not be** soft sided. Put what you are sending me in a small cardboard box to prevent coins from being damaged from impacts and to keep currency from being folded or crushed.

Ship United States Postal Service: We recommend that you ship your package USPS First Class Registered Mail if it weighs 13 ounces or less with signature required and insured. If you don't have an idea of the items value talk to me. While there is no need to over insure you certainly don't want to under insure. If your package is over 13 ounces they will charge you for Priority Mail shipping. A note here if you are not familiar with registered mail shipping: You must seal all openings around the perimeter of the box with brown re-enforced paper tape. If all of this is just too much for you then you can send your items insured USPS First Class Priority mail - it cost more for insurance and it is not considered quite as safe as registered mail for very rare or valuable items – so it is even more critical that you insure it properly.

What happens next? I will let you know when I receive your package. I'll make an initial evaluation and let you know what I think. Then I will perform a thorough appraisal to determine the market value. I'll then let you know what I would pay for it if you want to sell it outright or what I will charge to sell it for you.

How Long Will This Take? Once we receive an item please allow 5-7 business days for me to determine the value of your items. Often I can do it faster but I try to set realistic time expectations. If, due to the rarity of the item, I need more time to research it or consult with other experts I will advise you.

What If I Decide I Don't Want To Sell or Consign To You? I will promptly return your items to you fully insured registered mail at my expense.

If I agree to sell it you - how will you pay me? Whatever is most convenient and safe for you - cashier's check, company check, wire transfer, PayPal - **And how fast?** Wire transfers or PayPal same business day or next day by check if you need it fast. WE DO NOT SEND CASH!

Anything else you haven't covered here? If you decide to sell items to us we must have an original signature signed packing slip – first page of this form. This assures us that you are the owner and, or, have the authority to sell. If you decide to consign an item to us we will send you a consignment agreement to review and sign.